

To Whom it May Concern

I am pleased to write a letter of recommendation for Vishnu Sivakumar.

Vishnu is currently employed as an instructor for high level mathematics at Kumon Narre Warren center since 2018 and reports to me in my position as Centre Manager.

As an employee, Vishnu is always reliable and resourceful. Vishnu joined us at a time when COVID started and we had to move the in-center classes to online without much knowledge of infrastructure or defined processes. Vishnu researched the possible technologies and made several key recommendations that assisted in a seamless transition to online classes and a subsequent increase in student enrolments.

I've always put a premium on initiative and willingness to learn among my team members and Vishnu never failed to deliver on both fronts. Vishnu is very organized and punctual with an excellent aptitude to individualize high-level maths instruction to primary school students. The care factor and willingness to advance his students beyond their grade level have made a significant difference to the organization.

Vishnu is a delight to work with – a team player with a positive, can-do attitude all the way. Vishnu will be a great asset to any organization he is associated with. His excellent communication skills with the parents to provide progress updates, and his ability to thrive on changes and challenges have served us immensely.

Should you have any further questions, feel free to reach me at 0479 098 012.

Thanks,

Asha Venkatraman

Kumon Narre Warren Education Centre

Suite 8, 26-28 Verdun Drive

Narre Warren, Victoria 3805