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YOUNG ENGINEERS

To whom it may concern,

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As a young and motivated individual, I am expressing my interest in applying for the advertised Instructor role at Young Engineers.

In November 2016, I completed my VCE studies in John Monash Science School. After completing my VCE studies, I worked part-time as a Kumon Instructor and as a private tutor. My responsibilities in these roles included assisting students in a journey of self-learning, administration, assistance in venue setups, marketing, creating new learning material, coordinating with team members to run the class effectively and teaching. This position has given me key employability skills while also allowing me to experience working in a professional and fast-paced work environment.

With regard to my ability to meet the specific requirements of this job:

- **Teaching:** As a private tutor, I have designed new learning material and taught students, ranging from grade 5 to 12. Experienced in breaking down complex topics and explaining it in simpler terms. Furthermore, I have been part of the "Little Scientists Big Scientists" outreach program at JMSS that intends to inspire primary school students to explore STEM subjects.
- **Administration:** I have managed responsibilities at Kumon such as ordering new learning material and completing monthly reports.
- **Team Player:** At Kumon, the number of students at any given time is unpredictable. My colleagues and I have to work effectively work as a team to distribute the workload evenly to function as efficiently as possible.

I understand that you will receive a large number of applications for this role. I do, however, believe that my skills and motivation will fit the role perfectly and allow me to become part of the work environment. I am thankful for this opportunity and am looking forward to work with Young Engineers in the near future.

Many regards,
Rajan Venkatraman



EMAIL